



**HealthMPowers**  
**Health Educator- Elementary (Part-Time)**

HealthMPowers is a 501(c)(3) nonprofit organization dedicated to empowering children to championing healthy habits and transforming environments where children live, learn and play. With a strong 20-year track record, a variety of funding sources, and well-developed partnerships with government agencies, civic organizations, school systems and others, HealthMPowers is poised for continued success in improving nutrition security and physical activity of children to impact future health, academic success as well as economic and national security.

By integrating nutrition education and physical activity into settings where children spend their time (schools, childcare centers, and after-school programs), the organization creates a culture that supports lifelong healthy lifestyle choices for children, staff, families and communities. Using the evidence-based guidelines established by the Centers for Disease Control and Prevention (CDC), HealthMPowers has a proven track record of improving health knowledge, behavior, physical fitness and environments for sustainable health improvements in low-income communities.

**JOB DESCRIPTION**

**JOB TITLE:** Health Educator- Elementary (Part-Time)

**EMPLOYER:** HealthMPowers, Inc.

**DEPARTMENT:** K-12

**REPORTS TO:** Project Director, Elementary

**SALARY RANGE:** \$27,000 base salary + competitive benefit package

**SUMMARY:** To collaborate with elementary schools to promote and provide nutrition and physical activity education through lessons and trainings.

**ESSENTIAL FUNCTIONS:**

- 24 Hours per week
- Schedule and deliver all SNAP-Ed on-site direct services to assigned schools.
- Deliver training for nutrition and physical activity direct education to teachers and staff through model lessons, technical assistance and professional development.

To express interest in this opportunity, please submit a resume, cover letter and three professional references to [careers@healthmpowers.org](mailto:careers@healthmpowers.org) by 12/6/2023.



- Deliver face to face and/or virtual training for the school teams and provide coaching on best practices for the topic areas in nutrition and physical activity.
- Provide civil rights training for any educator or “front-line” staff/volunteers who interact with SNAP–Ed participants.
- Ensure proper display of “And Justice for All” poster (version 475B) at all program locations.
- Provide all HealthMPowers student, school, and family services.
- Participate as a School Health Team member for assigned schools, offering resources and support as appropriate.
- Provide regular interaction with school staff to support program delivery to students and families.
- Document work with each school to show progress toward accomplishment of program objectives and adoption of incremental behavior and Policy, Systems, and Environmental change.
- Collect setting data as required.
- Provide technical assistance, resources and advice to assist schools/centers achieve their plans for nutrition and physical activity improvement based on their needs assessment results.
- Provide additional interactive training events, resources, and support for families.
- Provide training and lead programming for Student Health Advocates.
- Assist in conducting tri-annual trainings.
- Provide outstanding service and collaborate with the secondary team to meet the school’s needs.
- Provide comprehensive documentation (a portfolio) for work with each school/center/club outlining communication, and provision of support for continuous improvement and growth.
- Work closely with local schools’ parent engagement coordinator, Title I Coordinator and principal to recruit families and provide nutrition education opportunities for families at school and with at home programming
- Reinforce family education programming including the Family Text Messaging and other family events.
- Provide nutrition education and physical activity information for families through field days, family fun nights, curriculum nights, open house and events other than PTA/PTO.
- Share knowledge with HealthMPowers staff for the benefits of our schools.
- Collect qualitative information from sites for creating success stories.
- Perform clerical and non-instructional assignments as assigned.

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- Ensure program implementation is consistent with HealthMPowers quality standards and evidence-based practices.
- Report any maintenance issues regarding the van to the Office Manager to assure that the vehicle is available for all school appointments
- Communicate with other setting educators as needed.
- Maintain accurate travel logs and expenses.
- Other duties as assigned.

### **QUALIFICATIONS:**

- Bachelor's degree and experience in nutrition, health science, public health, urban health or education.
- Strong written and oral communication skills.
- Knowledge of classroom management.
  
- Outstanding interpersonal and teamwork skills
- A commitment to producing high quality and detailed work
- The ability to identify challenges and actively work to find solutions
- The ability to work effectively with others at all levels of a school and to consistently display a high level of professionalism in all interactions
- Excellent event planning, organizational and time-management skills
- Proficient in Microsoft Office
- Experience working with under-performing schools (preferred)

### **Other Duties**

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice.

HealthMPowers® is an equal opportunity employer that is committed to diversity and inclusion in the workplace. We prohibit discrimination and harassment of any kind based on actual or perceived race, creed, color, religion, alienage or national origin, ancestry, citizenship status, age, disability or handicap, sex, marital status, veteran status, sexual orientation, genetic information, arrest record, or any other characteristic protected by applicable federal, state or local laws.

This policy applies to all employment practices within our organization, including hiring, recruiting, promotion, termination, layoff, recall, leave of absence, compensation, benefits, training and apprenticeship.

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